

## Instruction of Appointment

Please ensure that this application is registered at least 5 working days before building work starts on site; we cannot provide services for retrospective work or work started within this 5 day period following registration

Please let us know the PWC Surveyor/Office that you would like to be your point of contact:  
(If this is left blank a PWC office will be appointed for you)

Section 1	Site Details			
Site Address	Postcode:			
Section 2	Building Use			
Residential/Existing	New Dwelling : House	Flat	Commercial	HMO
	Multi Plot	No of Plots/Units		
Section 3	Application Details			
Project Description  (This will be on the legal documentation)				
<b>Please Note:</b> Change or new footprint requires a site location plan scale 1:1250 to be provided with this form				
Would you like PWC to purchase a Site Location Plan? (current charge of £13.50+VAT to be added to fees)				
<b>Full Plans</b> <b>Please Note:</b> Commercial project & premises with common areas must have full plans. Please supply them with this form				
Section 4	Property Owner/Homeowner Contact information			
Title:	Forename:	Surname:		
Company Name:				
Address:				
Postcode:				
Email:		Telephone/Mobile:		
Are you the:	Client	Owner	Other please specify:	
Section 5	Builder, Agent and/or Project Manager Details			
<b>BUILDER</b>	<b>Company Name:</b>			
Title:	Forename:	Surname:		
Address:				
Postcode:				
Email:		Telephone/Mobile:		
<b>AGENT</b>	<b>Company Name:</b>			
Title:	Forename:	Surname:		
Address:				
Postcode:				
Email:		Telephone/Mobile:		
Who will be project managing the scheme and therefore be PWC's primary point of contact for communication?				
<b>Applicant/Client</b>	<b>Builder</b>	<b>Agent/Designer</b>		

VAT Number 872 1105 50

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Section 6		Finance					
Who is responsible for the fees:							
<b>Applicant/Client</b>		<b>Builder</b>		<b>Agent/Designer</b>		<b>Other please specify below:</b>	
(please ensure the relevant contact details are completed in section 4 / 5 for the person responsible for the fees. If the person responsible for the fees is not shown in section 4 / 5, please complete the section below)							
Title:		Forename:			Surname:		
Address:							
Postcode:							
Email:				Telephone/Mobile:			
Have you received a fee proposal? Yes							
If NO please provide : Internal floor area in m <sup>2</sup> m <sup>2</sup> Estimated cost of works: £							
Section 7		Planning, Drainage and Regulations					
Who is the Local Authority for the location of the project?				<b>Optional Requirement -New dwellings only :</b> Additional planning conditions (optional requirements)  Accessibility Part M 4 (2) Accessibility Part M 4 (3)  Water Efficiency (110/p) Part G  Planning not yet granted			
Is the site in a Radon affected area? <small>If you are unsure, please refer to a radon map which can be found online via <a href="http://www.ukradon.org">www.ukradon.org</a></small> Yes                      No							
Do you have planning approval? If yes, please provide the planning reference number:				<b>Part R - New Dwelling only:</b> 1. Is each dwelling to be equipped with a gigabit – ready physical infrastructure that extends from a network termination point to a distribution point?  2. Where a gigabit – ready physical infrastructure cannot be installed to each dwelling is a high speed network connection to be installed?  3. Where a gigabit ready or high speed network cannot be installed is an USO – Standard connection to be installed?			
Please identify drainage considerations: Foul water connection to: Surface water connection to:							
Consultation with the Water Authority: Are you aware of any public sewers which may require a water consultation? If yes, has the water consultation application been made:							
Section 8		Authorisation and Signature					
I AM THE:	<b>APPLICANT/OWNER</b>		<b>BUILDER</b>		<b>AGENT</b>		<b>OTHER</b>
<b>AND MY DETAILS ARE SHOWN ABOVE AS SUCH</b>							
	I am authorised to instruct PWC Building Control Services Limited to act as the Building Control Provider						
	I authorise PWC Building Control Services Limited to sign the Initial Notice on my/our behalf and to serve the Initial Notice to the Local Authority						
	I understand that no building work can commence until 5 working days have been completed, from the day of registering this project						
	By signing, I agree to PWC Building Control Services Limited terms and conditions found at <a href="http://www.pwc.uk.net">www.pwc.uk.net</a> relating to this work						
	I understand and agree that PWC Building Control Services Limited will need to hold my details securely in connection with this project for 15 years after completion in order to fulfil its duties as an Approved Inspector and will only release these details to relevant third parties concerned with the project						
Signature:							
Name:							
Date:							